

**Northmor Local School District  
Record of Proceedings  
Minutes of Northmor Board of Education**

Organizational Meeting held: Tuesday, January 12, 2021  
6:00 PM  
Northmor Board of Education Meeting Room

**Roll Call:** Jeff Whisler – president pro tem - present  
Tim Bachelder – absent  
Carolyn Beal - present  
Louie Cortez - present  
Carlyle Smith – present

- 97.37 Carlyle Smith moved, seconded by Carolyn Beal that Jeff Whisler be nominated for Northmor Board of Education President. Vote: Yeas; Smith, Beal, Cortez. Nays; none. Abstained; Whisler. Motion carried.
- 97.38 Carlyle Smith moved, seconded by Carolyn Beal to elect Jeff Whisler as Northmor Board of Education President. Vote: Yeas; Smith, Beal, Cortez. Nays; none. Abstained; Whisler. Motion carried.
- 97.39 Jeff Whisler moved, seconded by Louie Cortez that Carlyle Smith be nominated for Northmor Board of Education Vice President. Vote: Yeas; Whisler, Cortez, Beal. Nays; none. Abstained; Smith. Motion carried
- 97.40 Jeff Whisler moved, seconded by Louie Cortez to elect Carlyle Smith as Northmor Board of Education Vice President. Vote: Yeas; Whisler, Cortez, Beal. Nays; none. Abstained; Smith. Motion carried.
- 97.41 Carolyn Beal moved, seconded by Jeff Whisler that the meeting time for the 2021 Northmor Board of Education be the third Tuesday of each month at 6:00 p.m. in the Northmor Board Room. Vote: Yeas; Beal, Whisler, Cortez, Smith. Nays; none. Motion carried.
- 97.42 Carolyn Beal moved, seconded by Carlyle Smith to establish a Service Fund for the Board of Education to use for professional meetings and establish the fund to be \$8,000. Vote: Yeas; Beal, Smith Cortez, Whisler. Nays; none. Motion carried.
- 97.43 Jeff Whisler moved, seconded by Louie Cortez to accept the tax rates and amounts from the Morrow County Auditor.  
WHEREAS, The Budget Commission of MORROW County, Ohio has, certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill tax limitation; therefore be it  
RESOLVED, by the Board of Education of the Northmor Local School District, Morrow County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certifications, be and the same are hereby accepted; and be it further  
RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:  
and be it further  
RESOLVED, that the Clerk of this Board be, and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.  
Vote: Yeas; Whisler, Cortez, Beal, Smith. Nays; none. Motion carried.
- 97.44 Jeff Whisler moved, seconded by Carlyle Smith to authorize the Treasurer to:
- A. Request advances on local taxes as available and needed.
  - B. Pay all bills as they are presented provided funds are available and to report monthly to the Board of Education those bills have been paid.
  - C. Invest inactive funds in Certificates of Deposit in the eligible bank or banks submitting the highest rate of interest for each proposed investment or invest in Treasury Bills or Notes or Star Ohio in compliance with the applicable statues.
- Vote: Yeas; Whisler, Smith, Beal, Cortez. Nays; none. Motion carried.

- 97.45 Louie Cortez moved, seconded by Carolyn Beal to authorize the Superintendent to:
- A. Act as the Purchasing Agent for the Northmor Local School District and assign the Superintendent the responsibility for the quality and quantity of purchases made. The primary guidelines governing this responsibility are that all purchases fall within the framework of budgetary appropriations and that they be consistent with the approved educational goals and programs of the district.
  - B. Employ temporary personnel as needed. Such employments will then be presented for approval by the board at their next regular meeting.
  - C. Accept written resignations between Board Meetings as needed. Such resignations will then be presented for approval by the Board at the next meeting.
  - D. Act as the District's Public Records Officer and permit the superintendent to be the designee for the district to attend any required trainings under this requirement.
- Vote: Yeas; Cortez, Beal, Smith, Whisler. Nays; none. Motion carried.

- 97.46 Carolyn Beal moved, seconded by Carlyle Smith to approve the following resolution:

RESOLUTION DECLARING THAT EXPENDITURES OF SCHOOL DISTRICT FUNDS FOR BEVERAGES, FOOD, AND OTHER AMENITIES FOR SCHOOL DISTRICT EMPLOYEES OR THIRD PARTIES PARTICIPATING IN BOARD-SPONSORED ACTIVITIES TO BE A PUBLIC PURPOSE OF THE SCHOOL DISTRICT AND AUTHORIZING THE TREASURER OF THIS BOARD TO APPROVE SUCH EXPENDITURES FROM TIME TO TIME WITHIN THE CONFINES OF THE THEN-CURRENT BUDGET

WHEREAS, Ohio law requires expenditures of public funds made by the Board of Education to be in furtherance of a valid public purpose; and

WHEREAS, the Board of Education may lawfully provide beverages, food, and other amenities to District employees or third parties participating in Board-sponsored meetings or activities where the Board determines such expenditures are necessary to further a public purpose; and

WHEREAS, this Board desires to declare that expenditures of District funds for the provision of beverages, food, and other amenities to District employees in connection with the performance of their duties and/or third parties in connection with their participation in Board-sponsored meetings or activities are necessary to further a valid public purpose; and

WHEREAS, this Board desires to declare that expenditure of District funds in recognition of students, staff, and community members is necessary to further a valid public purpose.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Northmor Local School District, County of Morrow, State of Ohio, that:

Section 1: This Board hereby determines that expenditures of District funds (a) for the provision of beverages, food, and other amenities to District employees in connection with the performance of their duties and/or third parties in connection with their participation in Board-sponsored meetings or activities, and (b) in recognition of students, staff, and community members, serves a valid public purpose of the District.

Section 2. This Board hereby authorizes the Treasurer of the Board of Education to provide payment for such beverages, food, and amenities (i.e., flowers, awards) from time to time as necessary and appropriate and from amounts available therefore within the then-current budget.

Section 3. This Board hereby finds that the use of District funds to purchase alcoholic beverages does not serve a valid public purpose and the Treasurer shall not approve expenditures for that purpose.

Section 4. Receipts submitted for meal reimbursements must be itemized.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

Vote: Yeas; Beal, Smith, Cortez, Whisler. Nays; none. Motion carried.

- 97.47 Louie Cortez moved, seconded by Carlyle Smith to appoint the building secretaries to be responsible for collecting and preparing deposits of money from the building. Vote: Yeas; Cortez, Smith, Beal, Whisler. Nays; none. Motion carried.

- 97.48 Jeff Whisler moved, seconded by Louie Cortez that the following members were appointed to the following committees: Athletic Committee: Louie Cortez, OSBA Committee – Legislative Liaison: Carolyn Beal, OSBA Student Achievement Committee: Jeff Whisler. Vote: Yeas; Whisler, Cortez, Beal, Smith. Nays; none. Motion carried.
- 97.49 Carolyn Beal moved, seconded by Carlyle Smith that the Organizational Meeting be duly adjourned. Vote: Yeas; Beal, Smith, Cortez, Whisler. Nays; none. Motion carried.

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Treasurer

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President

**Northmor Local School District  
Record of Proceedings  
Minutes of Northmor Board of Education**

Regular Meeting held: Tuesday, January 12, 2021

6:00 PM

Northmor Board of Education Meeting Room

**Roll Call:** Jeff Whisler – in the chair  
Tim Bachelder – absent  
Carolyn Beal - present  
Louie Cortez - present  
Carlyle Smith – present

97.50 Louie Cortez moved, seconded by Carlyle Smith to approve the Minutes from the December 14, 2020 Regular Board Meeting.  
Vote: Yeas; Cortez, Smith, Beal, Whisler. Nays; none. Motion carried.

97.51 Louie Cortez move, seconded by Carlyle Smith to approve the Treasurer's financial reports for December 2020 and to pay bills as presented. Vote: Yeas; Cortez, Smith, Beal, Whisler. Nays; none. Motion carried.

97.52 Recognition of Board Members:  
Proclamation

WHEREAS, it shall be the mission of the Northmor Local School District to provide all students with the best possible education; and

WHEREAS, the school board sets the directions for our community's public schools by envisioning the community's public education future; and

WHEREAS, the school board sets policies and procedures to govern all aspects of school district operations; and

WHEREAS, the school board keeps attention focused on progress toward the school district's goals and maintains a two-way communications loop with all segments of the community; and

WHEREAS, serving on a school board requires an unselfish devotion of time and service to carry on the mission and business of the school district; and

WHEREAS, the school board must report on behalf of the community to the educational needs of students; and

WHEREAS, the school board voluntarily accepts the above-mentioned responsibilities;

NOW, THEREFORE, BE IT RESOLVED that I, as Superintendent, do hereby proclaim January 2021 as School Board Recognition Month in the Northmor School District. I encourage all citizens to publicly and privately thank the school board members from this school district, serving this community for their dedicated service to our children.

97.53 Louie Cortez moved, seconded by Carolyn Beal to approve the following resolution:  
**RESOLUTION ESTABLISHING EDUCATIONAL REQUIREMENTS FOR SUBSTITUTE TEACHERS FOR THE 2020-2021 SCHOOL YEAR**

WHEREAS the issuance of a substitute teaching license requires an applicant to meet certain educational requirements, which minimally include a post-secondary degree.

WHEREAS, on January 8, 2021, Governor DeWine signed into law Ohio House Bill 409 ("H.B. 409"). Section 3 of H.B. 409 provides governing boards with the authority to establish their own educational requirements to employ substitute teachers for the remainder of the 2020-2021 school year. HB 409 specifically provides that a governing board "may in accordance with the district's own set of educational requirements, employ an individual who does not hold a post-secondary degree as a substitute teacher, for the 2020-2021 school year only, provided that all other applicable requirements and procedures contained in the Revised Code and the Administrative Code with respect to that individual's qualifications to be a substitute teacher in the district are satisfied.

WHEREAS, consistent with Section 3(B) of H.B. 409, the Board desires to establish its own set of educational requirements to employ substitute teachers for the 2020-2021 school year.

THEREFORE, BE IT RESOLVED, by the Northmor Board of Education, Morrow County, Ohio, that:

Section 1. Notwithstanding any policy, administrative guideline, or job description to the contrary, the Board modifies its educational requirement for the employment of substitute teachers, for the 2020- 2021 school year only, such that the educational requirement for the employment for substitute teachers is as follows:

The individual possesses an associate degree or higher from an accredited institution of higher education or completes at least two years of coursework at an accredited institution of higher education (defined as forty-eight (48) semester hours or seventy-two (72) quarter hours).

To be employed as a substitute teacher, an individual must satisfy all other applicable requirements and procedures contained in the Revised Code and the Administrative Code with respect to that individual's qualifications to be a substitute teacher.

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in these formal actions were in meetings open to the public and in compliance with all legal requirements, including R.C. 121.22 and Section 12 of H.B.197 and any amendments thereto. Vote: Yeas; Cortez, Beal, Smith, Whisler. Nays; none. Motion carried

- 97.54 Jeff Whisler moved, seconded by Carlyle Smith to approve the updated substitute teacher list, as recommended by the Mid-Ohio Educational Service Center. Vote: Yeas; Whisler, Smith, Beal, Cortez. Nay; none. Motion carried.
- 97.55 Louie Cortez moved, seconded by Jeff Whisler to approve retroactively to December 15, 2020 a Personal Services Contract with Joshua Arnold to provide transportation to and from Northmor Local Schools at the rate of \$10.00 per day for the 2020-2021 school year. Vote: Yeas; Cortez, Whisler, Beal, Smith. Nays; none. Motion carried.
- 97.56 Carlyle Smith moved, seconded by Louie Cortez to approve retroactively to January 1, 2021 the adjustment to the following Classified Substitute positions:  
Educational Aides, Secretaries, Classified Librarians, Cooks and Custodians/Maintenance at \$10.00 per hour  
Vote: Yeas; Smith, Cortez, Beal, Whisler. Nays; none. Motion carried.
- 97.57 Louie Cortez moved, seconded by Carolyn Beal to approve the quote from Farnham Equipment Company in the amount of \$32,910. This quotation of work is directly related to the enhanced seating/bleacher project at the Football/Track stadium. Vote: Yeas; Cortez, Beal, Smith, Whisler. Nays; none. Motion carried.
- 97.58 Louie Cortez moved, seconded by Jeff Whisler to approve the quote of BKM Construction in the amount of \$13,045. This quote is for the concrete work to be complete prior to the seating/bleacher project at the Football/Track stadium. Vote: Yeas; Cortez, Whisler, Beal, Smith. Nays; none. Motion carried.
- 97.59 Carlyle Smith moved, seconded by Jeff Whisler to approve the quote from Nichols Electrical Company in the amount of \$7,335. This quote is to change (32) lamps out on the existing (32) pole light heads. New LED lighting will replace the existing metal halide lighting. Vote: Yeas; Smith, Whisler, Beal, Cortez. Nays; none. Motion carried.
- 97.60 Jeff Whisler moved, seconded by Louie Cortez to approve the amended contracts for tuition to The Center for Autism and Dyslexia (Special Education of Ohio, Inc. (SESI OH) as presented. Vote: Yeas; Whisler, Cortez, Beal, Smith. Nays; none. Motion carried.
- 97.61 Louie Cortez moved, seconded by Jeff Whisler to approve the contract with the Morrow County Area Transit (MCAT) beginning January 1, 2021 to December 31, 2021. Northmor school clients will be transported by MCAT at the rate of \$2.56 per mile. Vote: Yeas; Cortez, Whisler, Beal, Smith. Nays; none. Motion carried.
- 97.62 Louie Cortez moved, seconded by Carolyn Beal to approve the following Superintendent's Employment Recommendations:  
Approve Mark Yaussy as the Head Girls' Cross-Country Coach for the 2021-2022 school year. Year 10+. Step 4.  
Approve Kevin Ruhl as the Head Boys' Cross-Country Coach for the 2021-2022 school year. Year 8. Step 3.  
Approve Scott Armrose as the Head Football Coach for the 2021-2022 school year. Year 10+. Step 4.  
Approve Mark Wiseman as the Head Golf Coach for the 2021-2022 school year. Year 3. Step 1.  
Approve Josh Lehman as the Head Volleyball Coach for the 2021-2022 school year. Year 2. Step 1.  
Approve Candace D. McRill as a substitute educational aide.  
Approve Roberta C. Rinehart as a substitute educational aide.  
Approve the request for Pam Ross to be granted 2 ½ dock days unpaid. The dock days will be February 22, 23, and 24, 2021. February 24 will be a ½ dock day.  
Vote: Yeas; Cortez, Beal, Smith, Whisler. Nays; none. Motion carried.

97.63 Carlyle Smith moved, seconded by Louie Cortez that the meeting be duly adjourned. Vote: Yeas; Smith, Cortez, Beal, Whisler. Nays; none. Motion carried.

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Treasurer

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President